

SCHOOL EMPLOYER WORKSHOPS

FOR NEBRASKA SCHOOL
EMPLOYER CONTACTS

2019

Who Should Attend and Why?

Due to state law requirements, an important partnership exists between NPERS and Nebraska public schools.

To recognize and reinforce this partnership, NPERS offers workshops for employer contacts, bookkeepers, payroll contacts, human resource personnel, business managers, and anyone else responsible for:

- * Enrolling employees in the retirement plan.
- * Withholding retirement contributions from members' pay.
- * Preparing and filing reports.

Informative!



The Nebraska Public Employees Retirement Systems (NPERS) invites you to attend a School Employer Workshop to learn about changes in laws, forms and procedures, and reporting through the Nebraska Public Retirement Information System (NPRIS).

AGENDA

Compliance with Nebraska Law

- * Legislative Update
- * Review of Reporting Requirements
- * Auditing
- * Employer Manual Revisions

NPRIS

- * Technical Assistance

**FOR MORE INFORMATION, CONTACT
NPERS EDUCATION SERVICES:**

402-471-2053 • 800-245-5712 (TOLL FREE)
NPERS.NE.GOV

2019

FOR NEBRASKA
SCHOOL EMPLOYER
CONTACTS

SCHOOL EMPLOYER WORKSHOPS

AFTERNOON SESSIONS 1PM – 4PM

07/09 - LA VISTA

Educational Service
Unit #3
6949 S. 110th St.

07/10 - LINCOLN

SECC Continuing
Education Center
301 S. 68th St. Pl.

07/11 - NORFOLK

NECC Lifelong
Learning Center,
801 E. Benjamin Ave.

Complete the registration form at the bottom of this page. You may submit your registration to our office via email, fax, or mail. Confirmation of your registration will be provided via email after the registration has been entered. **Follow the instructions below to submit your registration.**

REGISTER BY EMAIL!

This form is available on our website as a "fillable" PDF file. Enter your information in the spaces provided and then save the PDF with the included information. Email the completed PDF file as an attachment to natalia.kraviec@nebraska.gov with the subject line: **ERTrainingPM**.

REGISTER BY FAX!

Print and fill out the registration form and fax it to the attention of Natalia Kraviec at **402-471-9493**.

REGISTER BY MAIL!

Print and fill out the registration form and mail it to **Nebraska Retirement Systems, School Employer Workshops, PO Box 94816, Lincoln, NE 68509**.

SCHEDULE

Check-in begins at 12:30 p.m. The session Starts at 1 p.m. and ends by 4 p.m.

NO FEE

There is no fee for the workshop. Pre-registration is required.

LOCATIONS

Maps to each workshop may be found under the School Employer Reporting tab on our website at npers.ne.gov.

WHAT TO BRING

Materials will be provided. You may wish to bring a pen or pencil.



**REGISTRATION DEADLINE
IS JULY 3, 2019**



PLEASE CHECK THE BOX FOR THE WORKSHOP YOU PLAN TO ATTEND.

07/09 - LA VISTA 07/10 - LINCOLN 07/11 - NORFOLK

SCHOOL _____ NPERS COUNTY#/DISTRICT# _____ / _____

NAME(S) _____

ADDRESS _____ CITY _____ STATE _____ ZIP CODE _____

PRIMARY CONTACT EMAIL ADDRESS _____

PRIMARY CONTACT PHONE (_____) _____ - _____

NUMBER OF REGISTRANTS ON THIS FORM _____

HOW MANY OF THE ABOVE REGISTRANTS ARE FIRST-TIME ATTENDEES _____

THERE IS NO FEE TO ATTEND. PRE-REGISTRATION IS REQUIRED.



FOR OFFICE USE ONLY	
	DATE
COUNTY/DISTRICT	