NEBRASKA PUBLIC EMPLOYEES
RETIREMENT SYSTEMS

Employer Workshops

for NEBRASKA SCHOOL Employer Contacts

Morning Sessions: 9 A.M. - Noon

Agenda

Compliance with Nebraska Law

- Legislative Update
- Review of Reporting Requirements
- Auditing
- Employer Manual Revisions

NPRIS

- Technical Assistance

Pension Plan Basics

- Retirement 101

Please bring your Manual for Employer Contacts with you to the workshop!

Develop Your Retirement Expertise!

The Nebraska Public Employees Retirement Systems (NPERS) invites you to attend a School Employer Workshop to learn about changes in laws, forms and procedures, and reporting through the Nebraska Public Retirement Information System (NPRIS).

Who Should Attend & Why?

Based on state law requirements, a very important partnership exists between the Nebraska Public Employees Retirement Systems (NPERS) and Nebraska public schools.

To recognize and reinforce this partnership, NPERS offers workshops annually for **employer contacts, bookkeepers, payroll contacts, human resource personnel, business managers,** and anyone else responsible for:

- Enrolling employees in the retirement plan.
- Withholding retirement contributions from members' pay.
- Preparing and filing reports.

2016 School Employer Workshops

FOR NEBRASKA SCHOOL EMPLOYER CONTACTS

NOTE: NEW LOCATION!

07/26 – North Platte
Mid-Plains Community College
601 W. State Farm Rd.

07/27 – Scottsbluff
Harms Center
2620 College Rd.

07/28 – Kearney
Educational Service Unit #10
76 Plaza Blvd

REGISTRATION DEADLINE IS JULY 19, 2016

MORNING SESSIONS

July 26, 27, & 28 – 9AM. – Noon

Locations

Maps to each workshop may be found under the **School Employer Reporting** tab on our web site at **npers.ne.gov**.

Schedule

Check-in begins at **8:30 a.m.** The session starts at **9 a.m.** and ends by **Noon.**

No Fee

There is no fee for the workshop. **Pre-registration is required.**

What to Bring

Bring your **Manual for Employer Contacts** and a pen or pencil.

This registration form can also be found at our website: **npers.ne.gov**

Complete the registration form at the bottom of this page. You may submit your registration to our office via email, fax, or mail. Confirmation of your registration will be provided via email ***after*** the registration has been entered. ***Follow the instructions below to submit your registration.***

REGISTER BY EMAIL:

This form is available on our website as a "fillable" PDF file. Enter your information in the spaces provided and then ***save*** the PDF with the included information. Email the completed PDF file as an attachment to **angela.hatcher@nebraska.gov** with the subject line: **ERTrainingAM**.

REGISTER BY FAX:

Print and fill out the registration form and fax it to the attention of Angela Hatcher at **402-471-9493**.

REGISTER BY MAIL:

Print and fill out the registration form and mail it to **Nebraska Retirement Systems, School Employer Workshops, PO Box 94816, Lincoln, NE 68509**.

2016 SCHOOL EMPLOYER WORKSHOP REGISTRATION • MORNING SESSIONS

☐ North Platte JULY 26 ☐ Scottsbluff JULY 27 ☐ Kearney JULY 28

PLEASE CHECK THE BOX FOR THE WORKSHOP YOU PLAN TO ATTEND.

School_____ County #/ District #___ ___/___ ___ ___ ___ Primary Contact Phone (_____)_____-_____

Name(s) _____ Number of Registrants On This Form: _____

Address _____ City _____ State _____ Zip _____

Primary Contact Email Address _____

How many of the above registrants are first-time attendees of the employer workshops? _____

There is no fee to attend.
Pre-registration is required.

FOR OFFICE USE ONLY	
_____ COUNTY/DISTRICT	DATE

NPERS
Nebraska Public Employees Retirement Systems