



2022

## WHO SHOULD ATTEND & WHY?

State law establishes an important partnership between Nebraska Public Employees Retirement Systems (NPERS) and Nebraska public schools.

To recognize and reinforce this partnership, NPERS offers workshops for employer contacts, bookkeepers, payroll contacts, human resource personnel, business managers, and anyone else responsible for:

- \* *Enrolling employees in the retirement plan.*
- \* *Withholding retirement contributions from members' pay.*
- \* *Preparing and filing reports.*

## INFORMATIVE!



NPERS invites you to attend a School Employer Workshop to learn about changes in laws, forms and procedures, and reporting through the Nebraska Public Retirement Information System (NPRIS).

## AGENDA

### ***Compliance with Nebraska Law***

- \* Legislative Update
- \* Review of Reporting Requirements
- \* Auditing
- \* Employer Manual Revisions

### ***NPRIS***

- \* Technical Assistance

**FOR MORE INFORMATION, CONTACT NPERS:**

402-471-2053 • 800-245-5712 (TOLL FREE)

[NPERS.NE.GOV](http://NPERS.NE.GOV)

# 2022 WEBINAR - ATTEND THE WORKSHOP ONLINE!

**07/20: 1PM – 4PM**

Web room opens 15 minutes prior.

NPERS is excited to announce the return of our School Reporting Workshop Webinar! Get the same presentation from our team of accountants, internal auditors, and trainers, in an online learning format.

## **REGISTERING FOR THE WEBINAR WORKSHOP**

Send an email to [NPERS.seminars@nebraska.gov](mailto:NPERS.seminars@nebraska.gov), with the subject line: **ERWebinar**. Tell us your name, the school for which you report, the NPERS county # and district #, and your preferred email address. **REGISTRATION DEADLINE IS JULY 19, 2022.**

## 2022 IN-PERSON WORKSHOPS

**ALL SESSIONS: 1PM – 4PM**

Check-in begins at 12:30 PM. The session starts at 1 PM and ends by 4 PM.

**NO FEE** There is no fee for the workshop. Pre-registration is required.

**WHAT TO BRING** Materials will be provided. You may wish to bring a pen or pencil. No food or drink will be provided.



**REGISTRATION DEADLINE IS JULY 8, 2022**

**07/12  
NORFOLK** | NECC Lifelong Learning Center  
701 E. Benjamin Ave.

**07/13  
LA VISTA** | Educational Service Unit #3  
6949 S. 110th St.

**07/14  
KEARNEY** | Educational Service Unit #10  
76 Plaza Blvd.

**07/19  
LINCOLN** | SCC Continuing Education Center,  
301 S. 68th St. Pl.

## **REGISTERING FOR IN-PERSON WORKSHOPS**

You may submit your registration to our office via email or mail. Confirmation of your registration will be provided via email after the registration has been entered. **Follow the instructions below to submit your registration.**

### **REGISTER BY EMAIL!**

This form is available on our website as a “fillable” PDF file. Enter your information in the spaces provided and then save the PDF with the included information. Email the completed PDF file as an attachment to [NPERS.seminars@nebraska.gov](mailto:NPERS.seminars@nebraska.gov) with the subject line: **ERWorkshop**.

### **REGISTER BY MAIL!**

Print and fill out the registration form and mail it to:

**Nebraska Public Employees Retirement Systems, School Employer Workshops  
PO Box 94816, Lincoln, NE 68509.**



**PLEASE CHECK THE BOX FOR THE WORKSHOP YOU PLAN TO ATTEND.**

**07/12 - NORFOLK**     **07/13 - LA VISTA**     **07/14 - KEARNEY**     **07/19 - LINCOLN**

SCHOOL \_\_\_\_\_ NPERS COUNTY#/DISTRICT# \_\_\_\_\_ / \_\_\_\_\_

NAME(S) \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

PRIMARY CONTACT EMAIL ADDRESS \_\_\_\_\_

PRIMARY CONTACT PHONE ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

NUMBER OF REGISTRANTS ON THIS FORM \_\_\_\_\_

HOW MANY OF THE ABOVE REGISTRANTS ARE FIRST-TIME ATTENDEES \_\_\_\_\_

**THERE IS NO FEE TO ATTEND. PRE-REGISTRATION IS REQUIRED.**



FOR OFFICE USE ONLY	
	DATE
COUNTY/DISTRICT	