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If making adjustments from before 9/1/2012 please contact NPERS

Submit through fax and mail ONLY. **"To make an Employee Contribution adjustment older than 12 months, please contact NPERS regarding the procedure."**

SCHOOL NAME _____ **EMPLOYER NUMBER** _____

[illegible]

Total Employee Contribution Adjustments (+/-) \$_____

Explanation of Adjustment:

Total Employer Contribution (+/-) \$ _____

Total Adjustments _____

Submitted via the web on the _____ / _____ *Wage and Contribution Report*
MONTH YEAR

☐ Check box if this is the result of NPERS audit

EMPLOYER CONTACT SIGNATURE

DATE _____

PREPARED BY

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