



SCHOOL ADJUSTMENT REPORT

Submit through fax and mail ONLY. To make an Employee Contribution adjustment for a previous fiscal year, please contact NPERS regarding the procedure.

SCHOOL NAME EMPLOYER NUMBER

Table with 10 columns: REPORTING PERIOD (BEGIN, END), EMPLOYEE NAME, SSN, HOURS REPORTED TO NPERS, CORRECT AMOUNT OF HOURS, HOURS ADJUSTMENT AMOUNT (+/-), COMPENSATION REPORTED TO NPERS, CORRECT AMOUNT OF COMPENSATION, COMPENSATION ADJUSTMENT AMOUNT (+/-), EMPLOYEE CONTRIBUTIONS (+/-).

Total Employee Contribution Adjustments (+/-) \$

Total Employer Contribution (+/-) \$

Total Adjustments \$

Explanation of Adjustment:

Submitted via the web on the MONTH / YEAR Wage and Contribution Report

Check box if this is the result of NPERS audit

EMPLOYER CONTACT SIGNATURE

DATE